

18 September 2019

Dear Parent/Carer

## **Re: Frog Parent Portal**

The Parent Portal is a section of our school virtual learning platform that allows you as parent to access information regarding your child's attendance and behavior in school, as well as allowing you to view and download copies of their school reports. In order to access the portal please follow the steps below:

## **Existing users:**

Click the blue FROG head icon in the top bar of the school website. Your username and password will be the same as in previous years. If you have forgotten your password, there is a 'forgotten password' link in the bottom of the log in screen. Selecting this will prompt you to enter your username or the email you use to receive Schoolcomms messages. You will then be sent a link to reset your password.

## New users:

Click the blue FROG head icon in the top bar of the school website. In the bottom of the box will be a 'forgotten password' link. Click this, and enter the email address you gave to the school when your child joined. You will then be sent an email containing a link which will let you set up your own password. Should you ever forget your password, following these steps again will allow you to reset it.

NB - All usernames for this parent portal are in the format of firstnamesurname (e.g joebloggs)

## **FrogApp**

In the AppStore (Apple) or PlayStore (Android) you can download an app called MyFrog. This is a quick way to access your FROG parent portal on your mobile device.

When you first log in you will be asked for your schools Frog web address, this is as follows: Learningplatform.mayflowerhigh.essex.sch.uk

You can then log in using your username and password as outlined in the steps above.

Yours sincerely

Mr T Fox

Head of Computer Science

e-learning coordinator

FROG Parent Portal Information September 2019

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