

## Mayflower High School

### DESCRIPTION OF THE COURSE

The aim of Workskills is to deliver the skills that will build on the skills already taught in school, and allow students the opportunity to develop a range of key personal and employability skills in preparation for future training or employment.

Workskills encompasses teamwork, enterprise activities, interview skills as well as the soft skills that employers look for such as adaptability, eagerness to learn and a 'can do' attitude.

The assessment approach of the Workskills course allows for students to receive feedback on their progress throughout the course as they provide the required evidence. The evidence required will be generated through a range of diverse activities including role plays, presentations, discussions and practical activities.

Examination Board: Pearson/Edexcel      Specification: XYN07

The Workskills course will cover a range of topics that will include:

- The ABC of employability
- A Business Enterprise Event
- Team Work and Leadership Skills
- Preparing for the Recruitment Process
- Career Progress
- On-line branding for Career Success
- Achieving Success at Interview
- Personal Finance
- Applying for a job

On completion of this course, students may progress into employment and/or continue their studies at Level 2 or Level 3.

### CONTACT

Mr R Griffiths, Assistant Headteacher: Inclusion